

TISAX

Scope Registration Form (C)



Purpose of This Form

With this form we collect information about the scope(s) of the information security assessments.

Please note: This form collects the information of ONE scope. If you want to register more scopes, please use an individual form for each scope (use multiple copies of this form).

About this Form

- An asterisk * indicates that it is mandatory to provide this information.
- This form is part of a set of forms that are required for a registration process. A signature is only required on the "TISAX Registration Signature Form (E)". However, on that form you must actively mark that this form (TISAX Scope Registration Form) is part of the registration (see E-04).
- This form expires after June 2017. If you fill out this form after June 2017, please go to www.enx.com/tisax or contact us at tisax@enx.com to obtain a current version of this form.

Help

If you have questions about this form in particular or the TISAX Registration in general, please don't hesitate to contact us at:

- tisax@enx.com or
- call +49 69 9866927-77

C-01 **Scope Name** *

Please assign a name to the scope. Choosing the name is not critical. In fact, any arbitrary string of characters is fine. This name will be used to simplify further referencing to this scope for example in overviews on the TISAX Platform.

Example: ACME

C-02 **Scope Type** *

Please select the scope type.

The scope defines the coverage of an assessment. Besides formally defining the scope, this choice together with the other information requested in this form will enable the TISAX audit providers to provide you with tailored offers.

Any choice made here can be changed later if the circumstances demand it. Please consider that this may impact the audit providers' cost calculations.

C-03

Standard scope 1.0

Definition: The standard scope comprises all processes and involved resources at the sites defined below that are subject to security requirements from partners in the automotive industry.

Involved processes and resources include collection of information, storage of information and processing of information.

Examples for involved resources: Work equipment, employees, IT systems including cloud services such as infrastructure/ platform/software as a service, physical sites, relevant contractors

Examples for sites: Office sites, development sites, production sites, data centers

Please note: Choosing the standard scope is strongly recommended. The standard scope ensures the assessment results are accepted by all TISAX participants.

C-04

Custom scope

You can choose a custom scope where the coverage differs from the standard scope above. This can either be an extension or a reduction of the coverage. Please select which type of custom scope you want.

C-05

a) Extended scope

Please define an extended scope in case you want the assessment to cover *more* than what is already included in the standard scope.

C-06

b) Narrowed scope

Please define a narrowed scope in case you want the assessment to cover *less* than what is already included in the standard scope.

Warning: Choosing a narrowed scope will most likely prevent the acceptance of the assessment results by other TISAX participants. Do not choose a narrowed scope unless you have agreed on the acceptance of the narrowed scope with all relevant partners.

Example: All processes and involved resources at the sites defined below that are involved in projects for Volkswagen AG.

C-07 **Main Scope Company** *

This is the physical location where an information security audit within a TISAX assessment is primarily conducted.

C-08 **Location Number** *

Please either:

a) use a fresh copy of the "Address and Site Form (Y)" to record the details of the participant company and then provide the "Location Number" (from line Y-01) and the "Company Name" (from line Y-03) below to link from here to the respective Address and Site Form. Or

b) re-use the location number of a location you already recorded in another copy of the Address and Site Form.

Example: 1 ACME Ltd.

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C-08 **Further Locations Within the Assessment Scope (*)**

If there are further locations within the assessment scope you must provide them here.

C-09 **Location Number(s) ***

Please either:

a) use one or more fresh copy of the "Address and Site Form (Y)" to record the details of sites and then provide the "Location Numbers" (from line Y-01) and the "Company Names" (from line Y-03) below to link from here to the respective Address and Site Form. Or

b) re-use the location numbers of sites you already recorded in another copy of the Address and Site Form.

<location number> <company name>;

Example: 1 ACME Ltd.; 2 Coyote Inc.; etc.

C-10 **Existing Certifications**

Only check certifications that apply to ALL locations within the scope.

C-11

ISO 27001

C-12

SOC2

C-13

ISAE 3402

C-14

Other:

C-15

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C-16 **Main Scope Contact ***

This is the person that is responsible for all information security assessment topics at the scope company.

C-17 **Contact Number ***

Please either:

a) use a fresh copy of the "Contact Form (X)" to record the details of the main scope contact and then provide the "Contact Number" (from line X-01), "First Name" (from line X-08) and "Family Name" (from line X-09) below to link from here to the respective contact form. Or

b) re-use the contact number of a contact you already recorded in another copy of the contact form.

Example: 1 John Doe

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C-18 **Additional Scope Contacts**

The main scope contact (specified above, line C-16) is usually all we need. Should you prefer to have all emails sent by us in the context of this registration also to other persons, you can provide the details here. It is completely optional to provide additional scope contacts.

C-19 **Contact Number(s) ***

Please either:

a) use a fresh copy of the "Contact Form (X)" to record the details of the additional scope contact and then provide the "Contact Number" (from line X-01), "First Name" (from line X-08) and "Family Name" (from line X-09) below to link from here to the respective contact form. Or

b) re-use the contact number of a contact you already recorded in another copy of the contact form.

Example: 2 Jane Doe; 3 Richard Roe

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