

TISAX

Address and Site Form (Y)



Purpose of This Form

With this form we collect information about an address and site (postal address plus additional site-specific details where applicable). If you are asked to provide details of a site in forms A-E, please use this form.

About This Form

- An asterisk * indicates that it is mandatory to provide this information.
- This form is part of a set of forms that are required for a registration process. A signature is only required on the "TISAX Registration Signature Form (E)". However, on that form you must actively mark that this form (Address and Site Form) is part of the registration (see E-11).
- This form expires after June 2017. If you fill out this form after June 2017, please go to www.enx.com/tisax or contact us at tisax@enx.com to obtain a current version of this form.

Help

If you have questions about this form in particular or the TISAX Registration in general, please don't hesitate to contact us at:

- tisax@enx.com or
- call +49 69 9866927-77

Y-01	<u>Location Number</u> *	Please assign a sequential number to this location. Where the main forms A-E ask for location details, please provide this location number. Example: Assume this is the location form to provide the details of "ACME Ltd.". In our example this company should receive the invoice and is the location of the "Participant Company". You assign the location number "1" to "ACME Ltd." in the field directly below. When asked for the details of those two locations in the "General Administration and Invoicing Form (A)" and in the "Participant Registration Form (B)", you simply write "1" in both cases. Thus, you only have to record ACME Ltd.'s details once, instead of repeatedly entering the information on several forms.	<input type="text"/>
Y-02	<u>Location Details</u> *		<input type="text"/>
Y-03	Company Name *	This is the full company name, including the legal form ("GmbH", "AG", "Ltd.", "SA", etc.). Example: ACME Ltd.	<input type="text"/>
Y-04	Company Name Alias	If your company is publicly known with a name that is different from the official name, you can optionally provide an alias here. Example: "Bosch" as an alias for "Robert Bosch GmbH"	<input type="text"/>
Y-05	Additional Address Information	Here you can optionally provide additional information about building, floor, room, etc. Example: Baloo Plaza, 2nd floor	<input type="text"/>
Y-06	Street *	Example: Bockenheimer Landstrasse 97-99	<input type="text"/>
Y-07	Postal Code and City *	Example: 60325 Frankfurt	<input type="text"/>
Y-08	Country *	Example: Germany	<input type="text"/>

Y-09 **Affiliation**

If applicable, please provide information about possible affiliations like your mother company.

Y-10 **Affiliated Company Name**

Example: Robert Bosch GmbH

Y-11 **Type of Affiliation**

Mother company

Y-12

Other:

Y-13 **VAT ID Number (*)**

If this location is used as an invoice address and your company is based in the European Union, please provide your Value Added Taxes Identification Number (VAT-ID).

Example: 150483782

Y-14 **Comments**

Please add a comment, if you think there's something else we should know about this location.

Y-15 **Further Information About Sites Within the Assessment Scope (*)**

If this location/company is within the assessment scope, you must provide additional information for this specific location/company.

Y-16 **DUNS Number**

Example: 150483782

Y-17 **Site Type ***

Please check the applicable option:

Y-18

Branch Site

Y-19

Company main site

Y-20

Affiliated company

Y-21

Independent company

Y-22

Other:

Y-23 **Industry *** Which industry is the company working in? (several selections possible)

Y-24 Research and development:

Y-25 Vehicle testing

Y-26 Vehicle simulation

Y-27 Prototype construction

Y-28 Miniature car models

Y-29 Development services

Y-30 CAx Development services

Y-31 Production:

Y-32 Production services

Y-33 Contract manufacturing

Y-34 Shop floor

Y-35 Logistics

Y-36 Sales and aftersales:

Y-37 Import, NSC

Y-38 Dealership

Y-39 Financial services

Y-40 Insurance

Y-41 Claims settlement

Y-42 IT:

Y-43 IT services

Y-44 Telecommunication services

Y-45 Software development

Y-46 Media:

Y-47 Marketing

Y-48 Agency

Y-49 Printing services

Y-50 Photography

Y-51 Translation services

Y-52 Management:

Y-53 Consulting

Y-54 Other:

Y-55 **Physical Site *** Information about the site of the main scope company (several selections possible).

Y-56 Campus owned and exclusively used by company

Y-57 Building(s) owned and exclusively used by company

Y-58 Building rented by company

Y-59 Floor/office rented by company in a shared building

Y-60 Office shared with other companies

Y-61 **Passive Site Protection *** Does the location have passive site protection (e.g. fences, gates)?

Y-62 Yes

Y-63 No

Y-64 **Employees *** Approximate number of employees working at the location.
Example: 1.000

Y-65 **Employees in IT *** Approximate number of employees working at the location in IT roles.
Example: 50

Y-66 **Employees in IT Security *** Approximate number of employees working at the location in IT security roles.
Example: 3

Y-67 **Employees in Site Security** Approximate number of employees working at the location for the site security (if applicable).
Example: 3

Y-68 **Existing Certifications** Check certifications that apply to the location. Here, you can check certifications that do not apply to all other locations within a scope (see also C-11 for scope-wide certifications).

Y-69 ISO 27001

Y-70 SOC2

Y-71 ISAE 3402

Y-72 Other:

Published By

ENX Association, Bockenheimer Landstrasse 97-99, 60325 Frankfurt am Main, Germany
+49 69 9866927-0, info@enx.com, www.enx.com